

Bridges Library System Director Search Committee Meeting Minutes
January 27, 2025
Delafield Public Library

PRESENT: In person: Linda Ager, Art Biermeier, Betsy Forrest, Larry Nelson, Nancy Wilhelm, Jean Yeomans, Bruce Gay, Stephanie Ramirez, Jodi Kessel Szpiszar

OTHERS: In person: Karol Kennedy, Bridges Library System Director; Nicole Purifoy, Bridges Library System Executive Assistant

Via Zoom: Audrey Key, Waukesha County Senior Human Resources Analyst

Call to order: Linda Ager called the meeting to order at 1:00 PM.

Job Description & Posting/Announcement: The committee declines to approve the job description and posting/announcement at this time. Further review and changes in wording will be needed. Additional discussion between Linda Ager, Karol Kennedy and Audrey Key will commence with final approval from the Search Committee required no later than 1:00 PM on Wednesday, January 29th.

Advertising of Open Position: A Forrest/Szpiszar motion to advertise the open position using the NeoGov platform and free online advertising for library professionals, passed unanimously.

Stakeholder Survey: A Ramirez/Biermeier motion to approve the stakeholder survey passed unanimously. The survey will be electronically sent to system library directors, the Jefferson County Library Board, Bridges staff, and Bridges board members. Responses will be electronically and anonymously returned to Bridges Board President Linda Ager with a deadline of Thursday, February 20, 2025.

Evaluation Rubric: A Gay/Wilhelm motion to approve the evaluation rubric, with the agreed upon changes in wording, passed unanimously.

Timeline Calendar: The next meeting of the Search Committee and candidate interview dates were set. Interviews will take place March 25th and 26th at the Waukesha County Courthouse Administration Building.

Next Meeting: March 10, 2025 at 1:00 p.m. at Delafield Public Library.

At 2:10 PM a Biermeier/Yeomans motion to adjourn passed unanimously.

Minutes prepared by:
Nicole Purifoy
Executive Assistant